



## **NOMINATION AND ELECTION PROCESS**

A proposal for a new member can only be submitted by an existing member of the Academy, i.e. you cannot nominate yourself. If you want to nominate a candidate, please complete the nomination form, sign it, and send it (with CV and publication list) via e-mail to [presidential.office@euro-acad.eu](mailto:presidential.office@euro-acad.eu)

A nomination proposal must be submitted in electronic form and the nominator must in any case give substantial reasons why he/she proposes a candidate to be elected into the Academy. Proposals can be submitted at any time. However, if your candidate should be considered for the following Festive Session, your nomination has to be submitted by October 1st the latest (no exceptions).

If the dossier is complete, it will be sent to the Dean (chairman) of the respective class and the respective member of the Nomination Committee, who evaluate the candidate against a set of eligibility criteria and assess the election by using a scoring method that results in an automatic ranking of candidates:

- 0: Rejection
- 1: Election has low priority
- 2: Election has medium priority
- 3: Election has high priority

In case of approval of both, Dean and member of the Nomination Committee, the candidate and the evaluations will be presented to the members of the Senate, who decide about the membership. If a candidate is finally approved of and elected by the Senate, he/she will receive a "letter of election" by the President. Once the candidate has returned the "acceptance form" and settled the entrance fee, he/she is officially member of the Academy and will be listed among the members in our database. The candidate will be officially inaugurated at the following Festive Session (in case he/she accepts the election by December 10th the latest).